

Procedures for credentialling and sitting for the examination

The candidate must first

1. Send the completed credentials application to the ECVBM-CA Secretary: mcosella@alice.it; if you don't receive a confirmation please re-send until you receive. Please fill out the Guidelines and Application for Credentialling.

a) The credentials application can be completed and submitted by any candidate who has completed a residency program.

b) In addition, in 2011 you can complete the credentials application if you have the equivalent qualifications to a resident. Please be certain to include sufficient information to show the committee that your program is equivalent in education and experience to a residency program. See the document on our website for 2011 applications who have not completed a residency.

c) The deadline for submission of credential application for 2011 is July 15. If you do not have the required papers accepted for publication to accompany your credentialing application, if your credentialling application is accepted, you will have until November 1 to provide proof of that your articles have been accepted for publication.

2. Pay the fee of 100 euros for credentials evaluation. This first payment is a necessary step to apply for the exam. Please make sure that all bank fees are paid and that the ECVBM-CA receives 100 Euros.

a. The application fee can be paid by bank transfer (For most European Countries, transfer are free of charge).

Relevé d'Identité Bancaire/IBAN, Cadre réservé au destinataire du RIB

Titulaire du Compte: COLLEGE EUROPEEN DE MEDECINE VETERINAIRE DU COMPORTEMENT

Domiciliation TOULON RODE (01975)

RIB : 30004 01975 00010013482 80

IBAN : FR76 3000 4019 7500 0100 1348 280

BIC : BNPAFRPPTLN

b. Paypal payment is available on the address ecvbm@numericable.fr

Note that a 7% surcharge will be added to cover paypal fees: Total €107,00.

Contact ECVBM-CA Treasurer Claude Beata (cbeata@noos.fr) if you have any questions.

As soon as the money has been received, a receipt will be posted.

3. As soon as credentialling is approved, the accepted candidate will be required to complete an examination application which you will find posted on the site. Payment should be submitted at the time of the examination application. The fee is 400 Euros and should be made in the same manner as the credentials application. For the use of paypal please submit 428 Euros. The completed examination application should be sent to ECVBM-CA Secretary Maria Cristina Osella at mcosella@alice.it

To expedite processing we ask that you e-mail your completed examination and credentialing applications to our college secretary Maria Cristina Osella at mcosella@alice.it.

Then please FAX or e-mail the signature pages from each document to Maria Cristina Osella by FAX to + 39 (0)11 9196231 or by e-mail to mcosella@alice.it.

The ECVBM reserves the right to verify the information by obtaining signatures in printed copies sent by postal service to: Maria Cristina Osella, Vic. Sant'Elena 6, 10034 Chivasso, Italy.

5. Additional instructions regarding the examination format can be found in the examination application document. A reading list is also posted on the website. Final details as well as mock examination questions will be provided to each candidate upon submission of the examination application.